



The Board of Trustees of the Bridgeville Public Library held their monthly meeting on Tuesday, January 15, 2013 at 7:30pm in the Library Community Room, 505 McMillen St., Bridgeville, Pennsylvania.

Members In Attendance: Rebecca Wisbon, William O'Connor, Cindy Ghelarducci, Michael Aquilina, John Oyler, Patte Kelly

Absent: Pauline Bongartz

Others in Attendance: Deb Colosimo, Joe Colosimo, Jane Irwin, Kim Losego, Nino Petrocelli, Donna Taylor, Jim Wisbon, Jessica Wolf

Call to Order

The meeting was called to order by Rebecca Wisbon at 7:31pm Eastern Standard Time, with Michael Aquilina recording the minutes. A quorum was present.

Approval of Minutes

William O'Connor made a motion to approve the minutes of the November 20, 2012 board meeting as written. The motion was seconded by Cindy Ghelarducci and carried.

Director's Report

The Director's Report was reviewed as circulated.

Donna Taylor noted that a 2013 decrease in circulation numbers correlates to the decrease in the library's hours, and requested that the board consider restoring some of the old hours in 2013.

The board discussed the possibility of surveying patrons to better determine public demand for particular materials or services.

Treasurer's Report

The Treasurer's Report was reviewed as circulated.

Cindy Ghelarducci announced that a budget meeting of the Finance Committee will be held at the Library on Saturday, January 19 at 8:00am.

Rebecca Wisbon has been in communication with Hutchison & Co with regard to their letter to the new board members in December. The purpose of this letter was to inform the new board members as to the services they provide to the Library. They are working on end-of-year accounting tasks including 1099s, and have offered to review the library's mortgage agreement.

This year's audit and tax accounting will be performed by Hosack Specht Muetzel & Wood, LLP.

John Oyler made a motion to approve the Treasurer's Report as circulated. The motion was seconded by Patte Kelly and carried.

President's Report

The President's report was reviewed as circulated.

Michael Aquilina moved that the President's Report be accepted as written. The motion was seconded by Cindy Ghelarducci and carried.

Rebecca Wisbon made a motion to approve John Oyler as a new member of the board. The motion was seconded by Patte Kelly and carried.

Governance (Bylaws, Board Development)

Rebecca Wisbon reported that no Governance report was submitted for this month's meeting.

Development (Fundraising)

The Development/Fundraising report was reviewed as circulated.

As Joyce Heinrich was absent from this meeting, the decision to approve the Development/Fundraising report was tabled until next month so board member's questions with regard to grant development can be addressed.

Finance (Budget)

Cindy Ghelarducci reiterated that a budget meeting will be held at the Library on Saturday, January 19.

Building and Grounds

Rebecca Wisbon reported that the library's contract with A.G.I. Snow Plowing and Salting has begun. There has been one snowfall since.

Friends of the Library

Rebecca Wisbon reported that no Friends of the Library report was submitted for this month's meeting.

Bridgeville Borough Council

Nino Petrocelli stated that the Borough Council wishes to appoint Cindy Ghelarducci and Michael Aquilina as the Library Board's representatives to the Borough Council, pursuant to Borough Ordinance 622.

Mr. Aquilina and Ms. Ghelarducci indicated their willingness to accept these responsibilities.

Rebecca Wisbon made a motion to accept the Borough Council's appointment of Ms. Ghelarducci and Mr. Aquilina as the Board's representatives to the Borough Council. The motion was seconded by Bill O'Connor.

Mr. Petrocelli reminded the board of the responsibilities of the representative to council, namely circulating minutes of board meetings to Lori Collins and staying in close contact with Borough Council.

Old Business

The Bylaws of the Board of Trustees, as well as the library's Employee Manual, have been circulated to the board via email by Rebecca Wisbon.

New Business

A social event for board members and advisory members was held at the library on Sunday, January 13, 2013.

The advisory board is forming a committee, currently represented by Jim Wisbon and Kim Losego, to assist in development of a series of concert and art programs in 2013. Their objective is to raise funds for the library through musical entertainment and education. They are tentatively investigating booking John McDonald and the Mango Men for the first in a series of concerts on February 23. If this event is a success, they hope to continue holding these events on a monthly basis.

Rebecca Wisbon is investigating technology to allow the board to more effectively communicate in cases where a board member cannot be physically present at a meeting.

Ms. Wisbon also noted that the new library website was launched this month.

Adjournment

William O'Connor moved to adjourn the meeting. The motion was seconded by John Oyler and carried. The meeting was adjourned at 8:22pm.