



**The Board of Trustees of the Bridgeville Public Library held their monthly meeting on Tuesday, March 19, 2013 at 7:30pm in the Library Community Room, 505 McMillen St., Bridgeville, Pennsylvania.**

**Members In Attendance:** Rebecca Wisbon, William O'Connor, Cindy Ghelarducci, Michael Aquilina, John Oyler, Patte Kelley, Pauline Bognartz  
**Others in Attendance:** Donna Taylor, Lorraine Ruday, Joe Colosimo, Joyce Heinrich, Jessica Wolf, Lynn Young, Nino Petrocelli, Jane Irwin, Mary Weise, Bruce Ghelarducci

### **Call to Order**

The meeting was called to order by Rebecca Wisbon at 7:35pm Eastern Standard Time, with Michael Aquilina recording the minutes. A quorum was present.

### **Approval of Minutes**

William O'Connor made a motion to approve the minutes of the February 19, 2013 board meeting as written. The motion was seconded by Patte Kelley and carried.

### **Director's Report**

The Director's Report was reviewed as circulated.

Donna Taylor noted that the library has resumed operations on Mondays. The first Monday was a little slow, the next was extremely busy. Patrons (even ones who don't use the library on Mondays) are very happy that we are open on Mondays and have expressed that to the staff.

Ms. Taylor is preparing for the new Conversation Salons program, and is preparing for the library's presence at Community Day and the Memorial Day Parade.

Michael Aquilina made a motion to accept the Director's Report as circulated. The motion was seconded by John Oyler and carried.

### **Treasurer's Report**

The financial reports were reviewed as circulated.

William O'Connor is working with Lorraine to develop a new format for the financial reports to contract the Profit and Loss statement with the budget, separated quarterly. Decision on the new format was shelved until next month to allow time to determine if the QuickBooks software will support this new report format.

Pauline Bognartz made a motion to approve the Treasurer's Report as circulated. The motion was seconded by Patte Kelley and carried.

### **President's Report**

The President's report was reviewed as circulated.

Rebecca Wisbon expressed her thanks to everyone who help with the John McDonald concert, and noted that an article about it (as well as an article about the new board) was featured in inCommunity Magazine this month.

William O'Connor moved that the President's Report be accepted as written. The motion was seconded by Cindy Ghelarducci and carried.

### **Governance (Bylaws, Board Development)**

Rebecca Wisbon indicated that there was no governance report this month.

### **Development (Fundraising)**

The Development/Fundraising report was reviewed as circulated.

Joyce Heinrich continues to work on the Taste of the Town fundraiser. Twelve local restaurants have now committed to attend.

Progress on the Buy a Brick campaign continues. Joe Sites at the borough reports that he is waiting to hear back from the landscape engineer at Gateway Engineers with regard to the plan.

The board briefly discussed completing pricing for naming rights. Discussion on this topic was tabled until the April meeting.

John Oyler made a motion to accept the Development report. The motion was seconded by Cindy Ghelarducci and carried.

### **Building and Grounds**

Rebecca Wisbon indicated that there was no Building and Grounds report this month.

Joyce Heinrich has been reaching out to vendors to obtain quotes for lighting the rear side of the library (facing the railroad tracks).

### **Friends of the Library**

The Friends of the Library has determined their rent due for the period in which they were unable to reach their landlord. As a result, they are able to resume making donations to the library and provided a check for \$350 for April to December proceeds.

Plans for the Spring Fashion Show continue, as well as the Book Sale the first weekend in May.

Patte Kelley made a motion to approve the Friends of the Library report. The motion was seconded by Rebecca Wisbon and carried.

### **Bridgeville Borough Council**

Michael Aquilina represented the board at the last Bridgeville Borough Council meeting.

The Borough Council approved Resolution 2013-01, recognizing the library as a Civic and/or Service Association under the Local Options Small Games of Chance Act, which allows us to apply for a Small Games of Chance license.

The Borough Council inquired about the new Monday hours, and requested that we keep them apprised of community reaction to the new hours. Mr. Aquilina also advised the Borough Council of the upcoming Taste of the Town fundraiser.

John Oyler made a motion to approve the Borough Council report. The motion was seconded by Cindy Ghelarducci and carried.

### **Old Business**

There was no old business on the agenda.

### **New Business**

Michael Aquilina made a motion to establish a communications committee to oversee the library's communications activities. The motion was seconded by William O'Connor and carried.

Pauline Bognartz requested to be kept in the loop as she does not have email. Mr. Aquilina said that he will obtain the emailed reports in advance of the meeting, provided they are submitted a week in advance, and will drop them off at the library for Ms. Bognartz to retrieve.

Rebecca Wisbon noted that we received a "thank-you" letter from Rebecca Long, the director of the South Fayette library, for the complimentary tickets provided for the Margaritaville fundraiser.

Donna Taylor noted that a Beyond Recycling program, featuring Nancy Alauzen, will be held at the library on April 6, 2013 at 1pm.

Nino Petrocelli requested that the board keep the advisory board apprised of meetings and activities in the future.

### **Adjournment**

William O'Connor moved to adjourn the meeting and convene an executive session to discuss a personnel matter. The motion was seconded by Michael Aquilina and carried. The meeting was adjourned at 8:38 pm.